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## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON MONDAY, 19<sup>TH</sup> MARCH 2018 COMMENCING AT 7.45 PM

Present: Andrew Marchant  
Simon Bagnall  
Mandy Parker  
Jan Pledger  
Peter Sapsed

Members of the Public: None present

Officer present: Caroline Jones (Clerk)

The Chairman welcomed everyone to the March Parish Council meeting.

### 19.1 To Receive Any Apologies for Absence

Apologies received from Cllr Oxley due to being out of the country.  
PC Miller had hoped to attend this meeting, work permitting.

### 19.2 To Receive any Personal or Prejudicial Declarations of Interest on Items on the Agenda

A declaration was made by Cllr Marchant with regards to his property which are listed in planning for the purpose of transparency.

### 19.3 To Approve the Minutes of the Parish Council Meeting held on 15<sup>th</sup> January 2018

Following a unanimous vote that the minutes were correct, it was RESOLVED that the minutes for the Parish Council Meeting held on 15<sup>th</sup> January 2018 were a true record and the Chairman was authorised to sign them.

### 19.4 Adjournment for Police Update

The report received there was nothing to be concerned about in the village.

### 19.5 Adjournment for Public Questions/Comments - None.

### 19.6 Planning Applications / Decision Notices

19.6.1 Planning Application 3/17/2877/FUL Natristkee, Hare Street – refused 28/2/18.

19.6.2 Appeal APP/J1915/W/17/3179148 – Little Thatch for planning applications 3/17/0469/HH and 3/17/0470/LBC refused by the Inspectorate.

19.6.3 CLUE License Application 3/17/2916/CLE – The Grove, Mill Lane SG9 0BJ approved 2/3/18.

19.6.4 For information purposes only : Planning Application 3/18/0506/FUL Anstey Grove, Mill Lane SG9 0BJ Single Storey Extension –no plans received as yet but there were available at the meeting. Cllr Bagnall chaired this item and no concerns were raised.

19.6.5 Planning Application 3/18/0447/FUL – Change of use of detached residential annexe to independent dwelling. Hill Farm Anstey Road Anstey Buntingford Hertfordshire SG9 0BZ. This was discussed and they supported this application – this was a unanimous vote. Chairman proposed to support the application once we receive this application details, unanimously agreed.

### 19.7 Finance

19.7.1 The financial report was received and approved. Chairman requested a cashflow in red to continue to the end of the year. £13,000 in capital reserve and £2,000 carried over.

19.7.2 The Bank Reconciliation 19/3/18 was agreed against the bank statement and approved.

19.7.3 Payments for March and April were approved, cheques signed at the end of the meeting.

19.7.4 The 2018-19 Precept Form was not received by East Herts Council and resent on 5<sup>th</sup> February 2018.

19.7.5 To allow telephone banking, an Access Form was duly completed at the end of the meeting – telephone banking access will be available to Cllr Marchant, Cllr Oxley and Clerk Jones.



19.7.6 Three separate Village Hall Window Refurbishment quotations have been received and Clearview are the preferred supplier as the quotation provided was very comprehensive, they are a long-established company that offer a 10-year guarantee. Clearview suggested to have double glazed units, thermally it would be better to put a double-glazed unit inside and aesthetically it would look good from the outside. The Village Hall Committee were asked to check with Clearview whether it could be possible to replace the glass with double glazed units.

Following a unanimous vote, Councillors were in agreement to pay 50% of the price of £3,585.

19.7.7 Paul Walton has been appointed our Internal Auditor, he will be appointed.

A full external audit will be required as the Parish Council's expenditure/income falls below the requirement.

19.7.8 All items will be/have been completed from the Audit Task List for the end of this financial year.

19.7.9 To report back at the next meeting for a Broadband Line and whether the Transparency Fund can be used for this.

19.7.10 Receive completed Pecuniary Interests Form.

**19.8 Anstey Chalk Quarry**

The Parish Council wrote to the inspectorate raising concerns regarding the application to increase lorry movements, a response had not been received but it was noted that the license increase was approved.

**19.9 Village Defibrillator**

Village resident would like to pay for the installation but not maintaining it at approximately £200 – clerk to write to Hornead Parish Council to enquire the maintenance costs.

**19.10 Playing Field** - Nothing to report.

**19.11 Village Hall** – there are a couple of film nights and an event coming up in April.

**19.12 Fly Tipping / Highways**

Two boards at Lincoln Hill have not been collected, to be reported.

Clerk to re-report collapsed road sign at junction with B1368 – under view with Herts CC.

Pothole by the Golf Course to be reported with North Herts – Cllr Parker will report.

**19.13 Correspondence Send** - Received no comments.

**19.13 AOB**

19.13.1 Investigation of footpath signs regarding safeguarding routes being established to be carried out by Cllr Sapsed.

19.13.2 Long haul flights to be monitored from May to Canada, Iceland Dubai, US. Clerk to investigate Basket of Noise Rule.

**19.14** To note the next meeting will be the Annual Parish Meeting to be held on Monday, 23rd April at 7.45pm.

Meeting concluded at 8.45pm.

**Signed** \_\_\_\_\_

**Date:** \_\_\_\_\_