



**MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON
MONDAY, 21ST MAY 2018 COMMENCING AT 7.45 PM**

Present: Andrew Marchant
David Oxley
Simon Bagnall
Mandy Parker
Peter Sapsed

Members of the Public: None present

Officer present: Caroline Jones (Clerk)

The Chairman welcomed everyone to the May Parish Council meeting.

20.1 To Receive Any Apologies for Absence

Cllr Pledger was unable to attend this evening's meeting.

20.2 To Receive any Personal or Prejudicial Declarations of Interest on Items on the Agenda – none received.

20.3 To Approve the Minutes of the Parish Council Meeting held on 19th March 2018

Following a discussion and agreement that Item 7.6 should state 'the Parish Council will pay 50% which amounted to £3,585' there was a unanimous vote that the minutes were correct, it was RESOLVED that the minutes for the Parish Council Meeting held on 19th March 2018 were a true record and the Chairman was authorised to sign them.

20.4 Adjournment for Police Update

No report for this meeting was received – the April Police Report listed no crimes in Anstey.

20.5 Adjournment for Public Questions/Comments - None.

20.6 Planning Applications / Decision Notices

20.6.1 Decision Notice 3/18/0447/FUL Hill Farm – Change of Use of detached residence to independent dwelling refused 1st May 2018 under sustainability.

20.6.2 Decision Notice 3/18/0506/FUL Anstey Grove – Permission Granted 17/4/18.

20.6.3 Planning Application 3/18/0607/LBC *Permitted Development* – Little Thatch – enlarge 2 existing fenestrations to g/f and replace f/f window – decision 21/5/18 : permission granted.

20.7 Finance

20.7.1 Paul Walton has kindly completed the 2017-18 Internal Audit, we are just awaiting the internal audit report to complete the paperwork required.

20.7.2 A resolution was put forward by the Chairman to opt out of this year's external audit with PKF Littlejohn. The Parish Council qualifies to exempt itself from the limited assurance audit this year as the expenditure and income amounting to less than £25,000. Following a unanimous vote, the Parish Council passed a resolution to opt out of the External Audit for 2017-2018. The Certificate of Exemption was completed.

20.7.3 The Audit Paperwork required was completed:-
The Annual Governance 2017/18 Statement was approved and duly signed by the Chairman.
The 2017/18 Accounting Statement was approved and duly signed by the Chairman.

20.7.4 The Parish Council approved the financial report.

20.7.5 *No members of the public or press were present and the Clerk was excluded from this item due to it's prejudicial nature of business:* To discuss the NALC salary increase for the Clerk.



The recommended NALC salary increase for the clerk was approved to be backdated to 1st April 2018. On returning to the meeting, the Clerk was asked to provide a report of extra work completed re: GDPR, Standing Orders and any other additional work undertaken.

- 20.7.6** The May payments were approved. It was noted that June payment details would be supplied to the next meeting due to NALC salary increases to be determined and added.

It was also agreed unanimously that £100 would be donated to the Neighbourhood Scheme.

- 20.7.7** The Bank Reconciliation 21/5/18 was agreed against the bank statement and approved.

20.8 **GDPR**

Clerk to provide a Privacy Policy.

The Newsletter will come under the Parish Council's control for GDPR.

Clerk to add a strapline to our e-mails regarding GDPR and our Privacy Policy.

20.9 **Village Defibrillator**

The Parish Council unanimously passed a resolution to support a village defibrillator that will be funded by a village resident. It will be stored at the school and running costs will be approximately £100 p.a.

20.10 **Fly Tipping / Highways**

Clerk re-reported the collapsed road sign at junction with B1368 – currently under view with Herts CC.

Asbestos dumped on the Woodman Road was removed with the assistance from East Herts Environmental Officer.

Kate Hurst complained that the verges were being damaged as large vehicles used the village when the Brent Pelham Road was closed.

Anstey Quarry was discussed, this is being monitored.

20.11 **Village Hall Update / Window Refurbishment Plan**

Three quotations are required to continue with this project for secondary double glazing.

Another quotation was supplied by Clearview for double glazing units. The revised quotation received on the 3rd May total for aluminum front door and 8 windows from Clearview total cost £7,380 + VAT. The Parish Council agreed to pay 50% of the costs. Work should be completed by the end of the summer. The Parish Council voted on the second quotation that has been received and following a unanimous vote, a resolution was passed to pay 50% of the quotation £7,380 - £3,690.

The next project will be the floor surface.

The April Annual Village Hall quiz was held on 28th April which made a profit of £630.

The Village Hall has just shown our 5th film of the year on 18th May.

There are two new events; wine tasting on 2nd June and a Race Night on 22nd September.

All 7 exercise classes are continuing to run. Funding ceases in October 2018.

20.12 **Playing Field Update**

The Playing Field inspection has been arranged – there is a small increase on the fee of 3%. The inspection should be carried out earlier this summer than previous years.



20.13 Correspondence Send / Received – noted and received.

20.13.1 The storm lighting strike was discussed – a response to the non-operational fire hydrant had been received from the Herts Fire & Rescue Group Commander listing 12 hydrants that were inspected in 2013 and were operable at that point. They are due to be inspected again this year. The Chairman will write back with regards to the service schedule and request more frequent inspections.

20.14 AOB

20.14.1 The Cokenach Footpath Notices were just a formality to protect their land.

20.14.2 The Transparency Grant has a new criteria this year for broadband connections. Cllr Oxley will suggest to the VH Committee they speak to the School to investigate any broadband solutions.

20.15 To note the next meeting will be held on Monday, 16th July at 7.45pm.

Meeting concluded at 8.55pm.

Signed _____

Date: _____