



MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON MONDAY, 22ND JULY 2019 AT 7.30PM

Present: Andrew Marchant
David Oxley
Simon Bagnall
Jan Pledger

District Councillor: Peter Boylan

Public: Ann Grimsdale

Apologies : David House
Amanda Parker

Officer present: Caroline Jones (Clerk)

27.1 To Receive Any Apologies for Absence. Both Cllr House and Parker were absent due to holidays.

27.2 To Receive any Personal or Prejudicial Declarations of Interest on Items on the Agenda – The Chairman gave a declaration for his payment of cutting the playing field in the absence of any other quotations or interested contractors willing to cut the grass.

27.3 Adjournment for Public Questions/Comments – none raised.

27.4 Adjournment for County Councillors : none present.

Adjournment for District Councillor

There was no progress on Anstey's conservation area character appraisal since the East Herts Council Executive Meeting in March. Peter had a meeting last Wednesday with John Bosworth and Mike Brown, the conservation officer, Jan Goodeve, the new executive lead and Suzanne Rutland-Barsby to see how this can be taken forward. It was noted that Suzanne Rutland-Barsby was no longer involved with conversation but attended the meeting to assist with moving things forward. Sarah Saunders was also present (new Planning Officer). Peter suggested a face-to-face meeting rather than continue with correspondence which has been agreed to be held during the summer at Wallfields.

There was no update on the Quarry as this is under the jurisdiction of the county council – the Clerk e-mailed a request for an update but nothing had been yet received.

27.5 Adjournment for Police Update

No report had been received from PC David Miller.

27.6 To Approve the Minutes of the Parish Council Meeting held on 13th May 2019

The minutes were reviewed and it was unanimously agreed that with corrections listed below, they were a correct and a true record of the meeting held on 13th May 2019 and the Chairman was authorised to sign them.

Corrections :

26.5 : Anstey Quarry – 1 theft and 5 linked to kids 'at' the site and causing mindless damage to the property within.

26.6.8 : amendment – property being discussed was **4 Castle Cottages**.

26.11 : Cokenach – spelling correction.

27.7 Planning Applications / Decision Notices

27.7.1 Hill Farm Ref. 3/19/0799/HH Double Storey rear extension and single storey porch – following no concerns or comments, the Parish Council issued a comment of 'no objection' on 14/5/19 – approved 7th June 2019.

27.7.2 High Trees Ref. 3/19/1338/HH Erection of single storey (with 2 car ports and enclosed garden store) together with relocation of crossover. There were no objections raised. There was a discussion with regards to the existing building that had not been built to the planned specifications with regards to stone / brick. It was agreed that the



Parish Council had no objections in principle but concerns were raised about the new access and it's proximity to the corner which is a blind bend – clerk to enter this onto the portal.

27.7.3 None.

27.8 Finance

27.8.1 The Parish Council accepted the Internal Audit Report 2018/19.

27.8.2 The Parish Council accepted the Annual Governance Statement Section 1&2 submitted for the Audit 2018-19.

27.8.3 The Parish Council approved £30 training course and travelling expenses.

27.8.4 The July financial update was accepted by the Parish Council with amendments.

No prices were received for grass cutting of the playing field and this will be cut on the same basis as last year by the chairman – all cheque payments for the year will be signed by another councillor and the clerk.

27.8.5 The Bank Reconciliation date 11th July 2019 was accepted as correct.

27.8.6 Payments for July and August were approved (cheques to be signed at the end of the meeting).

27.8.7 Election Costs of £51.15 was accepted.

27.9 Anstey Quarry

No further update has been received.

27.10 Highways / Vegetation

All potholes have been repaired and there are no major problems through the village.

Two acres potholes were reported but they were deemed that no repair was needed.

The drain by Wayside outside the entrance to Castle Cottages (no's 3-6) needs reporting as it is full of gravel – Cllr Oxley to report.

Hedge and Grass requires cutting at Anstey Hall – Chairman to chase up.

27.11 School / Parking

Work will be carried out to increase parking spaces and complete repairs at the Village Hall Car Park.

A flyer was endorsed at the Parish Council meeting to be put on windscreens to discourage parking along the road from the school to the church. The school will be informed.

27.12 Defibrillator

Is checked every 2-3 weeks and all working.

Thanks to DC Peter Boylan's contact, Dot Parker for Defibrillator training which has been organised for this Thursday, 25th July. 19 people are keen to attend. Cllr Bagnall and James Sealey will visit the Village Hall on Wednesday, 10-11am to assist with a training video for demonstration.

The defibrillator box number is 1580 and can be opened by a code, this can be accessed by dialing 999.

Whether the defibrillator code should be published was discussed. It was agreed that it could be published in the village or be displayed on the instruction leaflet at the box – to be agreed by Cllr Oxley.

27.13 Phone Box

Following a clean of the telephone box, the Clerk has requested repainting and refitting of glass / Perspex (7/5/19 and chased this on 11/7/19). Chairman to ask John Bosworth to ask if he can assist as it is within the conservation area.

27.14 Village Hall

Regular usage continues, the school are using the hall every day for lunches and are changing the school kitchen area to a staff area. Film and social club continue to flourish with 30+ attendees. One exercise class, the Wednesday Pilates has stopped as attendance dropped, and it wasn't viable to continue with 1-2 people. The other 6 classes are continuing. Sat 28th September is the Square Dance – information will be published in the newsletter.

The Village Hall thanked the Chairman for cutting the grass.



27.15 Playing Field

- 27.15.1 In the absence of any other contractors, the Chairman will cut the grass, this has been done for Sports Day.
Cllr Pledger cut the strip of grass at the front of the car park that runs to the playing field as it isn't cut with the school contract – the school will be asked to keep it cut – clerk to e-mail them.
- 27.15.2 The Car Park Survey has been completed and we await the report.

27.16 Conservation Area

Please see DC comments in point 27.4.

27.17 Correspondence Received / Sent

27.18 AOB

- 27.18.1 **75th Victory Europe Day** is next June – whether Anstey wish to celebrate was discussed.
Councillors to discuss further with residents and details added to the next Newsletter.
Service in November to commemorate the 75th anniversary of the airmen that lost their lives – VE Day could be discussed then.

- 27.19 Monday, 16th September at 7.30pm at the Village Hall – Parish Council Meeting.

Meeting concluded at 8.20pm.