



**MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON  
MONDAY, 13<sup>TH</sup> JULY 2015 COMMENCING AT 7.40 PM**

Present: Andrew Marchant  
Simon Bagnall  
David Oxley  
Mandy Parker  
Jan Pledger  
Peter Sapsed

Officer present: Caroline Jones (Clerk)

- 1. To Receive Any Apologies for Absence** PCSO Amanda Higham due to her shifts
- 2. To Receive any Personal or prejudicial Declarations of Interest on Items on the Agenda**  
None.
- 3. To Approve the Minutes of the Parish Council Meeting held on 18<sup>th</sup> May 2015**  
Following a unanimous vote that the minutes were correct, it was RESOLVED that the minutes for the Annual Meeting of the Parish Council and the Parish Council Meeting held on 18<sup>th</sup> May were both a true record and the Chairman was authorised to sign them.
- 4. Adjournment for PCSO Update**  
PCSO Amanda Higham sent a report to Head Office who now organises the Parish Police Reports that comes from the Crime Commissioner and Sergeant. Due to work shifts she was unable to attend the meeting. There have been no offences in the parish. Sergeant's report for the summer holidays will be sent to the village e-mails and newsletter particular the warning about schools being vulnerable to targeting by criminals. Any suspicious behaviour should be reported to the police non-emergency number 101 or dial 999 if you believe a crime is in progress.
- 5. Adjournment for Public Comments** None present.
- 6. To discuss any Planning Applications and Decisions Notices Received**  
No new planning applications or decision notices have been received.  
Cargreen Cottage's planning application for internal alterations was approved.
- 7. Finance**
  - 7.1** A report detailing the summary of funds was presented and accepted by the council.
  - 7.2 Good Neighbours Scheme**  
The scheme was supported by Hormead with £100 donation and the same from Meesden and Brent Pelham. That did cover the insurance premium costs and the Chairman suggested a donation of £100. It was resolved by unanimous vote that the PC will match the £100.
  - 7.3 To Approve the Payments for May and June**  
It was RESOLVED to approve the payments for July and August, cheque signing was deferred to the end of the meeting.
  - 7.4 To Receive an Update on the External Audit**  
Following the audit submission, the risk assessment that was in place hadn't been approved at a Parish Council meeting held during 2014-15. Therefore the Audit will be qualified with a statement that we must agree and sign it for the next Audit to ensure the management of risk.
  - 7.5 To review and approve the Risk Assessment 2015-16**  
The Risk Assessment was presented to the Parish Council and it was RESOLVED to approve it.  
  
The clerk will find out if the Risk Assessment should include the village hall.  
The Parish Council will review the accounts and management structure of the village hall annually.  
The Risk Assessment will be approved annually after the Parish Meeting in July annually.



**7.6 Back up of Correspondence** was passed to the Chairman

**To Discuss any Highway Issues or Concerns and address any overhanging vegetation**

A further letter was sent to ask Mr Faik of Northey Lodge to cut back his hedge. It is dangerously overhanging the road. He called the clerk to ask the council to stop writing to him, that he has requested the landlord to cut it and that the council cut it last time when they did work at the chicken farm so they should do it again. He is certain that it is Highways responsibility. Clerk to write to Highways and ask them to intervene.

Clerk to write to Mr and Mrs Hamilton to request their hedge be cut back 2-3 feet to allow for regrowth. The Parish Council noted that it was cut back last year but it is encroaching into the road again.

The Playing Field needs cutting – clerk to ask Highways what the timing is for cutting the playing field/school field hedge.

Cllr Parker will ask Mike's Johnson to cut back the hedge.  
The chairman will ask the Mr and Mrs Pearce to cut their hedge.

**8. Playing Field and Skateboard**

**8.1 Update on the Playing Field**

Cllr Sapsed will clear the metal mesh and wood. Filling the front of the concrete and a general tidy up of the area will be completed. Cllr Bagnall and Marchant will put the new ropes and steps up on the train.

**8.2 To discuss the base and installation of the Skateboard Half Pipe**

The installation went well. Cllr Bagnall congratulated the Chairman on the work. Cllr Pledger said that the kids were ecstatic; there were three on the ramp within an hour of installation including a little girl on her scooter. Due to a delay in the signage, a temporary sign has been put up. Martin will level up the earth and the front will be backfilled.

A fence and signage was discussed to fence off the brook, possibly some chestnut palling. It was agreed to wait to see what the playground inspection showed.

Cllr Bagnall provided the shuttering around the concrete, a 15% discount was received from Cemex, Jewson provided the gridwork with a 30% discount. Simon Greenhill laid the concrete and managed all the base construction with his brother and a labourer – clerk to write and thank him and Ian for their contribution and work.

**8.3 To discuss the new gate and picnic benches**

The cash flow was presented for the Playground improvements – this included the picnic benches from Howe Fencing. It was agreed that the benches should be chained down. A wooden gate will be installed, a 15ft softwood gate is £189 and £25 for the hinges. Clerk and Chairman to order the gate and picnic tables.

**8.4 To receive information on the 2015 Playground Inspection**

The inspection has been booked and it is likely to be at the end of August.

**8.5 To discuss an Opening of the new facilities**

Once the tables and gate are installed, an opening will be organised for a Saturday morning with Anstey residents. Arrange invites for East Herts Council, Mercury Newspaper and ask Marcus from Urban Ramps.

**9. To Receive an update on repairs on the Village Clock**

Cllr Pledger approached the Fair to ask for their consideration to contribute to the repair of the Village Clock, a village item bought to commemorate Paul Fox of Paddocks End. No decision would be made until after the Fair count up.



Since the last Parish Council meeting, an accurate quote has been received, a new motor is required at a cost £320 plus VAT. It was agreed that the Parish Council can meet this cost of our the contingency fund from next year. Clerk to write to Ann Grimsdale and thank her for considering the request and confirm that the Parish Council will pay for the repair. There would be no increase to the precept to cover the repair of this item.

**10. To Receive Information received and sent**

A report of correspondence sent and received was reviewed.

Anstey Quarry provided and delivered the Skateboard hardcore. On deliver they reported that they were opening a quarry at Waterbeach and the Anstey Quarry would be quietening down.

**11. Any Other Business**

The clerk received information on a gel food used to stop bird roosting at Redbourn Park – it was being put on the equipment at 1ft intervals. Clerk will monitor progress.

The school secretary requested new nets for the football goal. There had been concerns of the deer getting trapped. Chairman to measure the goal and clerk to obtain prices.

Village Hall Update The Quiz Night was a success with 83 people attending.

Music Eve on 27<sup>th</sup> June was another success with 97 paying guests and 100 with the band. Acoustics sounded good. People were dancing outside.

Coffee Morning planned for Sat 24<sup>th</sup> October – Bring & Buy Panier Market.

Christmas Dance planned for 28<sup>th</sup> November.

Yoga is on Mondays, Tai Chi Wednesdays 6-8pm.

The heating is working really effectively.

The clerk reported that the Grants Officer had been to see the hall and was considering using it for a future parish meeting.

Highways have left signs behind after resurfacing Flint Hall Road / Anderson’s Lane. Clerk to report.

The Community Right to Bid was discussed. Created with the Localism Act in 2012 allowing communities to stop valuable local assets and amenities being sold for 6 months and giving them time (6weeks) to put in a bid of their own and protect it for the wider benefits of the community. Clerk to investigate whether it would be useful to register Anstey’s assets.

**12. Date of Next Meeting: 14<sup>th</sup> September at 7.30 at the Village Hall**

The meeting closed at 9.05pm.

Signed \_\_\_\_\_

Date: \_\_\_\_\_