



Anstey Parish Council

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON MONDAY 14<sup>TH</sup> JANUARY 2013 COMMENCING AT 7.30 PM**

Present: Clive Hall (CW)  
Amanda Parker (AP)  
Jan Pledger (JP)  
Andrew Marchant (AM)  
Stephen Wylie (SW)

Others Present:

Officers Present: Caroline Jones (clerk)

Meeting commenced at 7.30pm.

**1. Apologies for Absence**

Received from Cllr Bagnall, District Councillor Rose Cheswright and PCSO Higham.

**2. Declarations of Interest**

None declared.

**3. Approval of Minutes**

The minutes had been previously circulated and were reviewed. **Resolved** – that the minutes of the meeting held on Monday, 19<sup>th</sup> November 2012 be confirmed as a correct record. The minutes were duly signed by the chairman.

**4. Police /Public**

A Police Report had been received with PSCO Amanda Higham’s apologies. Since the last parish council meeting there had been no recorded crimes and the area was relatively quiet. The main focus is deer poaching in villages along the B1368 and the old A10 corridor to Thundridge. Poaching patrols have been carried out most nights. Any suspicious activity should be reported to 999 as this is currently a police priority. Clerk to put in the newsletter and include the next beat surgery on 6<sup>th</sup> March 10-10.30 at Anstey Church.

**5. Planning**

**5.1 3/12/1731/FP** Elm Cottage – conservatory approved

**5.2 Thatched roof at Anstey House** – no news

**5.3 Wheatley Homes** no update on these plans. It was agreed if any revised or new plans were received, the chairman and clerk would send a response on behalf of the parish council.

**5.4 S106 for The Blind Fiddler** –S106 is being drafted

**5.5 S106 for Stagestruck** – with the reorganisation of Highways, there has been no response from EHDC, clerk will telephone the department (EHDC ref. 81063)

**6. Finance**

**6.1** A summary of funds and payments due was passed to councillors. Payments were agreed, cheques to be signed were deferred to the end of the meeting.

A letter was received from East Herts stating that the tax base rate was due to change, some properties are calculated on Band D and with the loss of council tax benefit there may be an increase on council tax or a cost to the parish council. The chairman stated that there was enough contingency for this and SW requested a copy of the letter, chairman/clerk to send.

**ACTION**

clerk

clerk

chairman



# Anstey Parish Council

## ACTION

**6.2** A backup of parish council files was passed to the Chairman – trust deed documents are on the memory stick.

**6.3 Internal Audit** it was agreed to ask Mike Thompson if he will audit the accounts, clerk has received confirmation that he would be able to carry out the audit.

**7. Village Hall Trustees – Festival Hall**

Documentation has been received from the Parish Council’s insurers. The chairman confirmed that there is adequate cover. The deeds state that the:

- Building Trustees = councilors
- Management Trustees = village hall committee

Village Hall insurance may be duplicated – chairman to check this.

It was noted that the deeds show the transfer of land for the car park was handed to the management committee and not to the trustees.

chairman

**8. Pecuniary Interests Form**

One remaining, clerk to obtain at the next meeting.

clerk

**9. Highways**

- Drain outside The Blind Fiddler Drain is scheduled to be cleared
- Concrete from the school sign is scheduled (EHDC ref.456728 Enviro Services)
- Essex Cottage Hedge – clerk to chase again as is outstanding.

clerk

**12. Website Update**

Minutes to be added once signed. No further updates needed on the website.

**14. Correspondence Received/ Sent**

- A list of correspondence was circulated to the council.
- Broadband update shows no benefit to Anstey. Newsletter passed to AP.
- Village Hall Annual Return has been sent. Copy given to Tony Pledger. Copy to AP.

clerk

**15. AOB**

New councillor interest was discussed. Clerk to write to one resident. May date is problematic – all to check availability for 20<sup>th</sup> May and hall to be booked. Concerns over the caravan opposite Anstey Hall were discussed. The chairman has spoken to the landowner. She has camouflaged the caravan and is keeping the land tidy. She has spoken to East Herts DC regarding the shed in the corner.

clerk

The next meeting will be held at the village hall on Monday, 4<sup>th</sup> March at 7.30pm. The AGM is scheduled for 22<sup>nd</sup> April.

**20. Meeting closed at 9.03pm.**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_