



**MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON
MONDAY, 16TH JULY 2018 COMMENCING AT 7.45 PM**

Present: Andrew Marchant
David Oxley
Simon Bagnall
Mandy Parker
Jan Pledger

County Councillor: Jeff Jones

Members of the Public: None present

Officer present: Caroline Jones (Clerk)

The Chairman welcomed everyone to the July Parish Council meeting.

21.1 To Receive Any Apologies for Absence

Cllr Sapsed sent his apologies for being absent this evening.

21.2 To Receive any Personal or Prejudicial Declarations of Interest on Items on the Agenda – none received. It was noted that Cllr Sapsed would have declared an interest on The Hale if he had been present.

A resolution was passed to vary the Order of Business on the Agenda to allow CC Jones to speak next.

21.14 AOB : Update from CC Jeff Jones

Cllr Jones has been investigating Anstey Quarry as it affects many surrounding villages. A Police HGV movement count on B1368(N) from 20th to 27th June and movements totaled 1,570 – just over 220 per day. Some may have been going to Stonebury but there's an obvious breach. CC Jones gave a report and informed the Parish Council that enforcement action will be taken this week.

CC Jones was thanked for his work, for attending the meeting and providing an update.

The Order of Business was resumed.

21.3 To Approve the Minutes of the Parish Council Meeting held on 21st May 2018

Cllr Oxley felt that it was appropriate to note that the 50% will be raised through Village Hall fundraising on the second paragraph and in the final paragraph it was noted that the Forever Active (EHDC) funding will cease in October 2018. These comments were accepted.

Following a unanimous vote that the minutes were correct, it was RESOLVED that the minutes for the Parish Council Meeting held on 21st May 2018 were a true record and the Chairman was authorised to sign them.

21.4 Adjournment for Police Update – none received.

21.5 Adjournment for Public Questions/Comments – none present.

21.6 Planning Applications / Decision Notices

21.6.1 3/18/1505/ARPN Bandons Barn, Barkway Road – conversion of barn to 5-bed residential unit. No comments or concerns were raised (planning portal updated 3rd August 2018).

21.6.2 3/18/1251/CUAPN Barn, opposite The Hale – a Parish Council planning meeting was previously held and comments raised to EHDC to request the withdrawal of this application due to overdevelopment of permitted area of 150m² – this application does not meeting planning criteria.

21.6.3 3/18/1265/ARPN The Grove – change of use – no comments / concerns raised (planning portal updated 24th July 2018).



21.6.4 3/17/2641/FUL High Trees – It was highlighted that the roof materials differed to the consent granted and the encroachment is higher than the approved plans indicate – these concerns were highlighted to EHDC Planning (submitted 24th July 2018).

21.7 Finance

21.7.1 External Audit is complete and we are now awaiting sign-off.

21.7.2 Audit Task List has been updated – this will continue to be updated during the year.

21.7.3 Update of finances and July/Aug Payments – received.

It was noted that Fast2Host should have £8.80 listed for VAT.

21.7.4 Payments for July and August were accepted and the chairman was authorised to sign cheques).

21.8 GDPR

A new strapline has been added to our e-mail signature and a Privacy Policy written. The Privacy Policy was adopted by a unanimous vote and will be uploaded to the website.

21.9 Village Defibrillator

Clerk provided 2 out of the 3 defibrillator quotations requested. It was agreed the Heartsine Samaritan Defibrillator was the most suitable. Following a unanimous vote it was agreed to move this forward at a cost of £1,995 + VAT. The Parish Council will speak to the school regarding siting of the unit.

21.10 Fly Tipping / Highways

No concerns. It was noted that the junction at Cave Gate was breaking up and this was reported to CC Jones and Herts Highways informed (ref. 401000047777).

21.11 Village Hall Update / Window Refurbishment Plan

The sixth film was shown on 26th June. The Village Hall had a pleasant wine tasting and music night. The next event is the Race Night on 22nd September. There will be a short summer break to 7th September.

Clearview are doing the windows and front door renovation from 6th August in 3 days.

Four different companies had provided information on possible new flooring. It is a ground-wood floor which contains linseed oil so nothing can be stuck to it. The floor needs to breath and will sweat if you lay anything on top of it. Damp course would need to be put down and the floor prepared for a new LVT flooring.

Following the window replacement, the Hall will be inspected to measure the improvement before any decision will be made on new flooring.

21.12 Playing Field Update

We have just received an inspection report and we need to sand down strimmer damage.

21.13 Correspondence Send / Received – noted and received.

Additional item – Cllr Oxley e-mailed the School Secretary regarding the Village Hall internet connection and will report separately / at the next meeting with their response.

21.14 AOB

21.14.1 The fire hydrants are inspected every 5 years and we have no information as to when our village 12 hydrants will be included on their inspection.

21.15 To note the next meeting will be held on Monday, 10th September at 7.45pm. Apologies were received ahead from Cllr Pledger.

Meeting concluded at 8.55pm.

Signed _____

Date: _____