



MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE VILLAGE HALL ON  
MONDAY, 18<sup>TH</sup> NOVEMBER 2019 AT 7.30PM

Present: Andrew Marchant  
David Oxley  
Simon Bagnall  
David House  
Amanda Parker

County Councillor: Jeff Jones  
Public: Ann Grimsdale

Apologies : Jan Pledger  
Peter Boylan

Officer present: Caroline Jones (Clerk)

The chairman welcomed those present to the last meeting of the year.

**29.1 To Receive Any Apologies for Absence.** Cllr Pledger and DC Boylan.

**29.2 To Receive any Personal or Prejudicial Declarations of Interest on Items on the Agenda** – the chairman declared an interest on a planning application at his property, item 29.7.1 for which he will leave the meeting.

**29.3 Adjournment for Public Questions/Comments** – no comments.

**29.4 Adjournment for County Councillor** – CC Jones has been unwell and not working for a month, this is his first engagement. Orchard Surgery is up for closure in May-20 which may affect residents that are registered (2,400+). There was a patients' group meeting with the NHS Clinical Commissioning Group where alternative surgery information was shared. There is no S106 funding for new surgeries from the 12 new housing sites in Buntingford. The Chairman asked CC Jones to keep the council informed of any further information as received.

**Adjournment for District Councillor** : Cllr Boylan forwarded his apologies for tonight's meeting and reported under item 29.16.

**29.5 Adjournment for Police Update** : None received.

**29.6 To Approve the Minutes of the Parish Council Meeting held on 26<sup>th</sup> September 2019**

The minutes were reviewed and it was unanimously agreed that with corrections listed below, they were a correct and a true record of the meeting held on 16<sup>th</sup> September 2019 and the Chairman was authorised to sign them.

28.14 the spelling of Cokenach was corrected.

28.12 defibrillator – last sentence should read, decided to circulate the code for the defibrillator box.

28.16 Conservation Area – two issues should read 'two issues and our attempt to get our satellite areas in the plan was useless'

**29.7 Planning Applications / Decision Notices**

**29.7.1 The Grove Ref. 3/19/2163/FUL** alterations to the roof as per previous planning permission granted 31 May 18.

The Chairman informed the Parish Council the background to the application and left the room whilst it was discussed. The Parish Council had no objections to the planning application.

**29.7.2 High Trees Ref. X/19/1338/HH** Discharge condition for material and roofing.

A map of the site and material information has been supplied to the planning officer.

The garage previously refused (3/19/1338/HH) has been relocated and a swimming pool added to the plan.

This should not be construed as a planning application for both items.

The discharge should just be for the materials and roofing. For the garage it needs a further planning application.

Clerk to write to planning and ask for clarification from the planning officer whether the documents submitted and the resiting of the garage is a new application.

**29.7.3 High Trees Ref. 3/19/1338/HH** Erection of single storey (with 2 car ports and enclosed garden store) together with relocation of crossover – refused 19 Sep 2019 due to relocation.



- 29.7.4 **Wayside Cottage Ref. 3/19/1580/HH** demolition of garage and s/s ext – granted 30 Sep 2019.
- 29.7.5 **Coltsfoot Farm Ref. 3/19/2205/HH** Partial Conversion of 1 detached garage to habitual space.  
Some work has already commenced. The Parish Council are aware and note the potential negative effect on the proximity of the neighbouring property and have no objections in principle.
- 29.7.6 **Hill Farm Ref. 3/19/2280/HH** Erection of driveway and creation of 2 parking spaces.  
Since being unable to comply with condition no. 3 of the Inspector’s decision in relation to the visibility splay access, the entrance is now showing on the plan as the original access which is the entrance to Hill Farm.  
From drawing it appears that the boundary and landownership has changed. There is also road safety concern. Clarification is required re: Rights of Way and ownership – Chairman will speak to the owners.
- 29.7.7 No other planning applications or decisions had been received.
- 29.8 **Finance**
- 29.8.1 External Audit – all paperwork has been received by the external auditors –further updates were not expected.
- 29.8.2 The Budget for 2020 was presented and adopted.
- 29.8.3 The Precept was agreed at the same amount as last year, £4,750 and the paperwork duly signed.
- 29.8.4 The Financial Report was received and accepted.
- 29.8.5 The Bank Reconciliation date 16<sup>th</sup> September 2019 was accepted as correct.
- 29.8.6 Grants – it was unanimously agreed to progress the roundabout suggestion that has previously been endorsed at previous Parish Council Meetings. Clerk to progress and obtain letters of support from both the school, church and village hall.
- 29.8.7 Payments for September and October were approved (cheques to be signed at the end of the meeting).  
Clerk to query the annual cost of the AED Locator Monitoring Service as the invoice was not clear.
- 29.9 **Anstey Quarry** – no update.
- 29.10 **Highways / Vegetation** – no items.
- 29.11 **School / Parking**  
Kenneth Grant was thanked for his work on the drive. It was agreed that some aggregate would be useful. Quotations will be obtained and it will be discussed at the next meeting. CC Jones suggested that his locality budget might assist with the costs.  
There are still cars parked from the School to the Church - flyers are still be added to vehicle windscreens parked.
- 29.12 **Defibrillator – Box Number 1580**  
Cllr Oxley was delighted to report there had been no use of the defibrillator. It is checked every 2-3 weeks.
- 29.13 **Phone Box**  
John Bosworth has kindly written to BT as the Conservation Officer and requested replacement glass and repainting of the phone box, clerk to write to the contact for an update.
- 29.14 **Village Hall**  
The school continue to use the hall for the purpose it was bequeathed and is used regularly.  
Film and Social Club continues after the August break, there’s films this month, October and November.  
This Friday will be the 27<sup>th</sup> film, ‘Yesterday’. There’s a break in December, recommencing Jan and February.  
There is ongoing work for improving feedback.  
Six remaining exercise classes are all continuing.  
  
The Barn Dance Fundraiser was a fun evening attended by 50 people including different attendees.  
Next fundraiser is the Annual VH Quiz on Saturday, 25<sup>th</sup> April.  
  
6 remaining classes are all continuing. The table tennis session has been extended from 9.30-11am.  
  
The VH paid for the removal of the Russian Vine to extend the car parking space. The VH committee are very grateful to the Parish Council and Cokenach for their work and assistance with this. The Chairman was also thanked for his assistance with cutting back the vegetation.  
  
There are lettings at the Village Hall from parties, to classes and walkers.



**29.15 Playing Field** – no outstanding items. The grass has been cut for the last time this year and play equipment is in good order. Tree height concerns were noted – to be observed.

**29.16 Conservation Area**

Has been adopted and advertised as proposed.

CC Boylan reported that the Anstey Conservation Area Character Appraisal was adopted by Council on 23rd October. It is now a statutory document, used as part of the planning policies of East Herts.

**29.17 Correspondence Received / Sent** – report received.

**28.17.1** Cargreen Cottage were permitted to put in a new driveway but Well Cottage's application was refused. Information about these applications has now been shared with the Parish Council.

**29.18 AOB**

**29.18.1** Church Trees – the beech trees are getting old and the concern is that they disintegrate as they age. The Church have taken some advice and some work needs to be undertaken totally £750. It was agreed that the full amount will be paid by the Parish Council and it will come from our standard funds/ current account. This was unanimously agreed and carried. Anstey PCC to arrange for the contractor to invoice the Parish Council.

**29.19** The 2020 meeting dates were issued – the next meeting is 20<sup>th</sup> January 2020 – David gave his apologies.

Meeting concluded at 8.46pm.